



Procurement Sub (Finance) Committee

Date: TUESDAY, 18 JANUARY 2022

Time: 9.30 am

Venue: INFORMAL HYBRID PUBLIC MEETING (ACCESSIBLE REMOTELY)

Members:

Hugh Morris (Chairman)	Deputy Jamie Ingham Clark
Deputy Robert Merrett (Deputy Chairman)	Paul Martinelli
Randall Anderson	Jeremy Mayhew
Deputy Roger Chadwick	Susan Pearson
Michael Hudson	Deputy Philip Woodhouse

Enquiries: Kerry Nicholls
kerry.nicholls@cityoflondon.gov.uk

Accessing the virtual public meeting

Members of the public can observe this public meeting at the below link:
<https://youtu.be/3TShgn4Ngt0>

This meeting will be a hybrid meeting with participation virtually and from a physical location. Any views reached by the Committee today will have to be considered by the Chief Operating Officer after the meeting in accordance with the Court of Common Council's Covid Approval Procedure who will make a formal decision having considered all relevant matters. This process reflects the current position in respect of the holding of formal Local Authority meetings and the Court of Common Council's decision of 16th December 2021, to recommence hybrid meetings and take formal decisions through a delegation to the Town Clerk and other officers nominated by him after the informal meeting has taken place and the will of the Committee is known in open session. Details of all decisions taken under the Covid Approval Procedure will be available online via the City Corporation's webpages.

A recording of the public meeting will be available via the above link following the end of the public meeting for up to one municipal year. Please note: Online meeting recordings do not constitute the formal minutes of the meeting; minutes are written and are available on the City of London Corporation's website. Recordings may be edited, at the discretion of the proper officer, to remove any inappropriate material.

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Items

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the previous meeting held on 25 November 2021.
For Decision
(Pages 5 - 8)
4. **PROCUREMENT SUB-COMMITTEE WORK PROGRAMME**
Report of the Chief Operating Officer.
For Information
(Pages 9 - 10)
5. **CITY PROCUREMENT QUARTERLY PROGRESS REPORT (Q2 2021/22)**
Report of the Chief Operating Officer.
For Information
(Pages 11 - 14)
6. **CLS PILOT EXTENSION: PROCUREMENT AND PROJECTS**
Report of the TOM Programme Director.
For Decision
(Pages 15 - 24)
7. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**
8. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
9. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Items

10. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

To agree the non-public minutes of the previous meeting held on 25 November 2021.

For Decision
(Pages 25 - 26)

11. **INTEGRATED FACILITIES MANAGEMENT PROCUREMENT STAGE 1 - STRATEGY REPORT**

Report of the Chief Operating Officer.

For Decision
(Pages 27 - 42)

12. **ARCHITECTURAL SERVICES FRAMEWORK - MID POINT PROCUREMENT UPDATE**

Report of the Chief Operating Officer.

For Decision
(Pages 43 - 56)

13. **REQUEST FOR DELEGATED AUTHORITY**

Report of the Chief Operating Officer

For Decision
(Pages 57 - 66)

14. **DEPARTMENTAL RESPONSE TO LATEST CHIEF OFFICERS PURCHASE CARD REPORT**

Report of the Chamberlain.

For Information
(Pages 67 - 72)

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE SUB-COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda - Circulated Separately

17. **CONFIDENTIAL MINUTES OF THE PREVIOUS MEETING**

To agree the confidential minutes of the previous meeting held on 25 November 2021.

For Decision